



GENERAL MEETING AGENDA

Date: Thursday, June 25th, 2026

Time: 10:45 AM & 19:00 PM

Place: Local 111 Union Hall – 326 12th Street, New Westminster, BC

AGENDA:

1) MINUTES OF THE PREVIOUS MEETING

- (a) Errors & Omissions
- (b) Business Arising

2) READING OF PROPOSED BYLAW AMENDMENT

3) NOTICES OF MOTION

NOM 1

I move to amend the Local 111 Bylaws to conform to the National Constitution by updating all uses of LGBT (Lesbian, Gay, Bisexual and Transgender) to 2SLGBTQIA+ or Pride (Two-Spirit, Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual + or Pride) in article 13.01 (a) item 6.0 as below, and all other articles within the Local 111 Bylaws.

Submitted on behalf of the Constitution and Bylaws Committee, Krista Lee Hanson, VTC, #67451

13.01 (a) item 6.0

~~6. Lesbian, Gay, Bisexual, and Transgender Workers (LGBT)~~

6. Two-Spirit, Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual + (2SLGBTQIA+ or Pride) Workers

NOM 2

I move to amend the Local 111 Bylaws by adding the following Committee to the Policies section.

Submitted on behalf of the Local 111 Communications Committee, Austin Terpstra-O'Keefe, HTC, #87463

Communications Committee; Terms of Reference

Vision Statements

The Communications Committee strengthens the unity, transparency, and engagement of Unifor Local 111 Members by fostering effective communication, supporting democratic participation, and building solidarity across all workplaces. By sharing stories, information and

achievements, we strengthen our collective voice and support a more informed and connected membership.

Objectives

- Ensure clear, accurate, and timely communication with the Membership
- Promote awareness of union activities, campaigns, and victories.
- Support General Meetings through technical coordination and digital management.
- Maintain enhanced communication platforms including newsletters, websites, and social media.
- Highlight and celebrate member contributions, solidarity efforts, and union history.

Activities

- Create and distribute newsletters, bulletins, and digital updates.
- Oversee and update Local digital platforms, including the website and social media.
- Coordinate technical setup, audio/visual systems, and digital access for general Meetings.
- Conduct photography and videography at union events and workplaces when requested.
- Collaborate with other committees and the Executive Board to ensure consistent messaging.

Committee Structure

The committee is composed of members in good standings of Unifor Local 111. Committee members shall be appointed by the President and Table Officers with recommendations from the Executive Board and Property Representatives, in accordance with Article 13.02 of the Unifor Local 111 Bylaws. Members may also volunteer to participate.

The Committee will elect a Chairperson to facilitate meetings, liaise with the Local Executive Board, and oversee the committee's work in accordance with the Unifor National Constitution and Local 111 Bylaws.

Responsibilities

The Communications Committee will meet regularly as needed, with a minimum of four meetings per year. Special meetings may be called to address urgent matters, special events, or time-sensitive campaigns.

Meeting notices, agendas, and minutes shall be prepared and distributed to all committee members in advance. Minutes will be maintained as part of the committee's records and shared with the Local Executive Board when appropriate.

Committee meetings may be held in-person or virtually, depending on operational needs. Attendance at General Meetings for the purpose of communications support (technical setup, photography, digital coordination, etc.) will also be considered part of the committee duties.

Book-offs may be approved for members performing communications-related tasks, including: Setup and technical coordination for General Meetings (GM), photography and videography assignments at depots or events, special communications campaigns or urgent union activities.

Decision-Making

Decisions of the Communications Committee will be made by consensus whenever possible. Where consensus cannot be reached, a majority vote of members present will determine the outcome.

Decisions related to requests for expenditures, book-offs, or major communications initiatives must be approved by the Chairperson and reported to the Local Executive Board for transparency.

All votes and decisions will be documented in meeting minutes, and committee members are expected to respect the collective decisions once made.

Reporting

The Communications Committee will report on its activities to the Local Executive Board and to the membership as required. Reports may include:

- Summaries of recent and ongoing campaigns
- Updates on digital and social media performance
- Technical and logistical reports on General Meetings (including AV and digital coordination)
- Photography and media coverage summaries
- Recommendations for future communication strategies and improvements

The Chair or designate will ensure regular communication with the Local Executive Board, as outlined in Article 13.06 of the Unifor Local 111 Bylaws.

At the conclusion of each year, the committee will provide a written annual summary outlining accomplishments, challenges, and goals for the upcoming year.

Amendments

These Terms of Reference may be amended in accordance with Article 23 of the Unifor Local 111 Bylaws.

NOM 3

I move to amend the Local 111 Bylaws by adding the following Committee to the Policies section.

**Submitted on behalf of the Local 111 Washroom Committee, Joshlin Gybels,
BTC, #82664**

Unifor Local 111 Washroom Committee
Terms of Reference & Policy & Procedures Manual

Vision Statement

Transit Operators have a unique workplace where often the only washroom they see during a day is the one at a bus loop or terminus. Local 111 Members have diverse needs regarding use of and access to a washroom; these include menstruation, checking blood sugar or using insulin, washing before prayers, pumping milk, and

changing or emptying ostomies.

Access to clean drinking water and safe, clean, accessible washroom facilities are recognized by the United Nations as Human Rights, fundamental to everyone's health, dignity and prosperity.

Objectives

- To advocate for frequent and proper cleaning of all washrooms
- To engage with the employer to ensure our washrooms are healthy and clean
- To advocate for single stall, universal washrooms, for all transit operators
- To advocate for washroom facilities at all termini
- To ensure all information provided to operators about washroom safety and washroom etiquette aligns with our union values of inclusion
- To uphold and enforce Collective Agreement Language and Health and Safety Legislation related to washrooms and access to drinking water
- To create a uniform system of washroom inspections across depots to be used by all Joint Occupation Health & Safety committees
- To update the washroom inspection system, when needed, to meet the memberships needs, and to be in accordance with current legislation
- To engage with the membership on the day-to-day usage of our washrooms to ensure that they meet the needs of transit operators
- To ensure that when washrooms are not in proper working order, there is a mechanism in place for reporting and requesting remediation
- Develop and identify any education or resources needed to fill the needs of the Local relating to washrooms

Activities

- Committee members will participate in any washroom committee working group meetings with the employer
- The Committee will liaise with all property Health and Safety Committee Representatives on any issues related to washrooms
- Celebrate, share campaigns, and create a Local 111 press release on World Toilet Day (*Nov 19*) annually
- Make recommendations to the bargaining committee on language related to washrooms and drinking water
- Liaise with other Local 111 Committees (such as H&S, Women's, Pride, Human Rights, BIWOC and others) to share information and issues related to washrooms and drinking water
- Provide education to Local 111 about access to and the use of washrooms in relation to ableism, misogyny, homophobia, transphobia, sexism, racism, islamophobia, and other issues of oppression

- Consolidate information on local, national and global information of relevance to toilet rights and transit workers

Committee Structure

The Committee will consist of a minimum of 2 members; every effort will be made to ensure the Representatives reflect the diversity of the workforce.

The Committee will determine their own structure and plans for sharing the responsibilities listed in this document. If there are only 2 committee members, they shall be Co-Chairs of the Committee. If there are more than 2 members they will elect amongst themselves a Chair or co-Chairs as well as any other role needed.

The Committee will determine among themselves who will attend the Joint employer/union monthly washroom committee meetings (as per O4.00 of the CBA) using a lens of equity and mentorship.

Meetings

- Members will meet as needed
- The Committee will regularly communicate via an online ongoing chat forum to address issues as needed on a timely basis
- Decisions will be made by majority vote after due consideration and discussion
- The Committee will identify ways to divide the work of the Committee so that meeting time outside of working hours is kept to a minimum

Resources & Records

- Washroom Committee; Terms of Reference Policy & Procedures Manual
- Approved budget
- Minutes/reports of committee meetings and other records of committee activities.
- Copies of posters and other communications organized or supported by the committee
- Copies of materials from events attended
- Copies of all communications sent to or by the committee regarding committee business
- Records will be kept in the shared committee drive

Budget

The Committee will have an annual budget, as per the Local bylaws.

Reports

- The Committee will report on the activities of the Committee, in writing, on a monthly basis to the Executive Board, this report may also go to the General Membership Meeting
- The Committee will submit minutes of committee meetings to the Executive Board
- The Committee will submit a report to the Executive Board and the Unifor Local 111 Health & Safety Co-Chairs Committee after each Joint Employer/Union Washroom Committee meeting

NOM 4

I move to amend the Local 111 Bylaws by adding the following Committee to the Policies section.

Submitted on behalf of the Local 111 Black, Indigenous and Workers of Colour Committee, Jessie Rana, STC, #82331.

Black, Indigenous, Workers of Colour Committee
Terms of Reference, Policy & Procedures Manual

Vision Statement

We envision a future where we cultivate an inclusive and equitable environment where every Black, Indigenous, and Worker of Colour feels valued, empowered, and fully supported to not just succeed, but to flourish professionally and personally. We want to build a powerful and resilient community of Black, Indigenous, and Workers of Colour, serving as a vital hub for connection, advocacy, and professional development, ensuring a genuine sense of belonging and shared success for all members. We as a committee want to organize collective action to create meaningful and lasting change within workplaces and society and to promote understanding within each other.

Objectives

1. Advance Systemic Equity and Representation.
2. Foster Professional Flourishing.
3. Cultivate a Culture of Belonging and Support.
4. Enhance Visibility and Voice.
5. Serve as a Hub for Advocacy and Wellness.
6. Provide a clear road map for the committee's work.

Committee Structure

1. The committee will consist of a minimum of 6 members.
2. The committee will elect 1 co-chair and 1 recording secretary.

Responsibilities

- The Committee co-chairperson will liaise with the Local Executive.
- All members of the Local will be encouraged to forward any information or requests on learning opportunities to the Committee.
- The Committee will maintain an email group of contact persons on each property who will circulate information on BIWOC education and events.

The Committee Chairperson will provide Committee members with any information received by the local that relates to BIWOC.

The Chair will coordinate training for committee members.

Members will meet on a quarterly basis, or as needed.

Decisions will be made by majority vote after due consideration and discussion.

Events

- Lunar New Year.
- Black History Month.
- Persian New Year.
- Vaisakhi Sikh Heritage Month.
- EID
- Filipino Heritage Month.
- Caribbean Festival.
- Truth and Reconciliation Day.
- Latino Heritage Month.
- Diwali.
- Hanukkah.
- Kwanzaa.
- Fund raisers: Pub nights, Bowling; Picnic.

Records & Resources

- Minutes/reports of committee meetings and minutes of other committee activities.
- Material from events attended.

Budget

The committee will have an annual budget, as approved by the local executive/membership as per the Local 111 Bylaws.

Reports

The Committee Chairperson will report on the activities of the Committee to each meeting of the Local Executive Board.

NOM 5

I move to amend the Local 111 Bylaws by adding the following Committee to the Policies section.

Submitted on behalf of the Local 111 Human Rights Committee by Jason Robinson, BTC, #83554

Unifor Local 111 Human Rights Committee; Terms of Reference and Policy and Procedures Manual

Vision

Recognize the value of each person, regardless of our background, where we live, what we look like, who we love, what we think or what we believe. To spread knowledge and

awareness among the Local 111 membership about Human Rights in our workplace, in the Union and in broader society.

Objective

Educate and bring awareness to all members of the many Human Rights related awareness months/weeks/days and events relating to Human Rights in the Union at the Local, Regional & National Level as well as community events.

To ensure all activities and events of the Local are seen through a Human Rights lens and create and preserve a safe environment free of discrimination and harassment for all Members.

Establish an understanding that we live in a diverse community

Set principles, conduct meetings and interactions in a respectful space with equity and fairness

Committee Structure

The Committee will consist of a minimum of 6 members, one from each depot. Every effort will be made to ensure the Representatives reflect the diversity of the workforce. The Committee will elect from themselves 1 Chairperson (Co-Chairs permitted), 1 Recording Secretary and other positions as required.

Responsibilities

The Committee Chairperson will liaise with the Local Executive.

The Committee Chairperson in conjunction with the Executive will arrange book offs for the committee members as outlined in the budget and as required.

The Committee will review its Terms of Reference yearly

Meetings

Committee Members to hold 4 meetings or as needed in the calendar year in regards to important Human Right dates.

Committee Members will regularly communicate via an online on-going chat forum to address issues as needed.

Committee members will identify ways to divide the work of the committee so that meeting time outside of working hours is kept to a minimum

Committee Chair to hold meetings with other committee chairs to discuss about common involvement and common issues in order to strengthen our Local 111 members

Events

The Committee will recognize important Human Rights days through social media posts, posters/leaflets, events and other means with a goal to raise awareness of the importance of Human Rights for all to the Membership. See "Important Dates" (below) for some of the dates that may be recognized.

The Committee will be involved in our communities' various Human Rights events as representatives of Unifor Local 111.

Committee Members who identify as members of an equity deserving group will attend Unifor Conferences for those groups they identify with: Women; Black, Indigenous & Workers of Colour; Workers with Disabilities; 2SLGBTQIA+ Workers and Young Workers.

The Committee will attend the Unifor National Human Rights Conference.

The Committee will attend other events as decided upon by the committee and/or as requested by the membership, the Local, the BCRC and/or National Union.

Committee Members will attach Orange Ribbons on all buses for Truth and Reconciliation and help other committees with attaching ribbons to buses for other commemorative dates.

All Committee Members who identify as men will organize, coordinate and participate in the National White Ribbon Campaign (Men against Men's Violence Against Women) every year from November 25 to December 6.

Committee Members will attend other Local 111 committee's events to give support, provide allyship and promote awareness.

Records and Resources

Minutes/Reports of Committee meetings and other records of committee activities

Copies of posters and other communications organized or supported by the Committee

Records of official committee communication

Budget

The Committee will have an annual budget as approved by the local Membership as per the Local 111 Bylaws.

Reports

The Committee Chair (or designate) will report the Committee's meetings and activities to the Local 111 Membership.

Important Dates (this list is not exhaustive)

February, Last Wednesday: Pink Shirt Day
March 8: International Women's Day
March 21: International Day for the Elimination of Racial Discrimination
March 22: World Water Day
March 31: International Trans Day of Visibility
April, Second Wednesday: Day of Pink
April 28: Day of Mourning
May 5: National Day of Awareness for Murdered and Missing Indigenous Women and Girls
May 17: International Day Against Homophobia, Biphobia & Transphobia
June 20: World Refugee Day
June 21: National Indigenous Peoples Day
June - August: Various Pride Events in the Lower Mainland
August 12: International Youth Day
October 10: World Mental Health Day
September 30: National Day for Truth and Reconciliation
November 20: Transgender Day of Remembrance
November 20: World Child Day / National Child Day
November 25: International Day for the Elimination of Violence against Women
December 3: International Day of Persons with Disabilities
December 6: National Day of Remembrance and Action on Violence Against Women
December 10: Human Rights Day

NOM 6

I move to amend the Local 111 Bylaws by adding the following Committee ToR to the Policies section.

Submitted on behalf of the Local 111 Union in Politics Committee by James Krickan, BTC, #72281.

Union in Politics Committee Terms of Reference

Structure

The committee will be made up of members of the local that have an interest and are active in politics. The committee will consist of 2 co-chairs, and recording secretary elected from the committee members.

The committee will meet quarterly at minimum as well as needed depending on issues to be dealt with.

Objectives

To advocate for the labour movement by taking action to influence political change to better working conditions for all.

Responsibilities

The duties of of the Committee will include but not be limited to;

- Educating our members on campaigns to better our working conditions

- Advocate for legislation changes to improve working conditions
- Supporting other unions in their fight for their issues
- Educate members on legislation that affects our workplace and working conditions
- Attending meetings that have influence on our workplace
- Meeting with candidates to determine level of commitment to address transit related issues to decide support

Events

Hold events at the depots as needed to inform members of upcoming elections and present the platforms of transit focused candidates

Budget

Committee financial requirements will be taken from the UPC fund in accordance with-Bylaw 18.73 (b).

NOM 7

I move to amend the Local 111 Bylaws by updating the Local 111 Education Committee: Terms of Reference and Procedures Manual in the ways noted below.

Submitted on behalf of the Local 111 Education Committee by Rob Sangara, HTC, #83791

(no proposed changes until..)

Committee Structure

The Committee will consist of a minimum of 3 members. Every effort will be made to ensure the Representatives reflect the diversity of the workplace.

The Committee will elect 1 Chairperson, 1 Co-Chairperson and 1 Recording Secretary **OR 2- Co-Chairpersons and 1 Recording Secretary** from the Representatives.

The Officer in Charge of the committee and/or President of the Local may appoint members at large.

Responsibilities

- The Committee Chairperson/**Co-Chairperson** will liaise with the Local Executive through the Officer in charge.
- The Committee Chairperson/**Co-Chairperson** (or a member of the Local Executive) will arrange with the employer to obtain time during working hours for committee members to meet and to participate in the activities of the committee. They will negotiate training time and/or expenses for staff to participate in on-site and off-site learning activities.
- The Committee will review its Terms of Reference yearly.
- All members of the Local will be encouraged to forward any information or requests on learning opportunities to the Committee.
- The Committee will maintain an email group of contacts on each property who will circulate information on union education.

- The Committee Chairperson/**Co-Chairperson** will provide Committee members with any information received by the local that relates to education.
- The Education Committee will name the Local's Representative(s) to organize joint union/employer learning activities.
- The Education Committee will coordinate registrations for training and maintain reports of Membership attendance (including reasons for nonattendance).

Meetings

- Members will meet on a ~~bi-monthly~~ **quarterly** basis or as needed.
- Decisions will be made by majority vote after due consideration and discussion.
- The Committee will identify ways to divide the work of the Committee so that meeting time outside of working hours is kept to a minimum.

Resources *(no proposed changes)*

Records *(no proposed changes)*

Budget *(no proposed changes)*

Report

The Committee Chairperson/**Co-Chairperson** will report on the activities of the Committee to each meeting to the Officer in Charge to be presented at each meeting of the Local Executive Board.

Evaluation

The Committee will develop its own evaluation tools (e.g., evaluation forms for various seminars, number of members registering and applying for courses, activity level of "graduates"). And evaluate its work on an ongoing basis.

~~PEL Application Local Involvement Questionnaire~~

- ~~1. Do you attend General Membership meetings? If yes, how often?~~
- ~~2. Do you attend Property Meetings? If yes, how often?~~
- ~~3. Are you presently on any Local Union Committees? If yes, which Committees and for how long?~~
- ~~4. Have you ever been a member of any Local Union Committee in the past? If yes, which committees and when?~~
- ~~5. Have you ever worked on any programs, events or projects for your Local? If yes, what and when?~~
- ~~6. Do you participate in Local sponsored events? Please list some examples of events you have participated in.~~
- ~~7. Have you ever participated in any protests or community actions such as 'Up the Minimum Wage', or picket line support? If yes, which ones and when?~~
- ~~8. Are you actively involved in any community activity such as coaching sports, volunteering, etc.? If yes, please give specifics~~
- ~~9. Have you ever taken any labour related educational courses (ie, Unifor, BC Fed)? If yes, what and when?~~
- ~~10. Have you ever applied for a Paid Education Leave Course before?~~

A) If yes, what and when?

B) What have you done since your last application for PEL that demonstrates an enhanced level of commitment?

On an attached page:

11. Please write a summary of the reasons you would like to attend this course.

12. If selected, what do you hope to achieve/how will you use your new education when you get back.

*If you require any help finding this application, please contact your Education Committee Representative or Property Representative.

Local Involvement Questionnaire

1. Do you attend Property Meetings General Membership Meetings? If yes, which ones and how often?
2. Do you CURRENTLY hold any positions locally or at the property level in the Union i.e.: including being an ACTIVE steward? If so, please explain in more detail.
3. Have you ever participated in any of the following: Local sponsored events? Protests or community actions? Picket line support? Union programs, events, or projects for your Local? If yes, what, and when?
4. Have you ever taken any Labour related educational courses (i.e.: CAW, Unifor, BC Fed, etc.) or applied for a Paid Education Course before? If yes, what, and where?

For Reference (to be completed by Property Rep or Chief Job Steward):

Reference Name (please print)

Active Job Steward YES NO

Does this member attend call-ins (If so, how often?)

Date: _____ Signature: _____

By signing this document, I am recommending the abovementioned applicant. They should be considered for the PEL course they are applying for.

PEL and Area Course Application Local Involvement Questionnaire

Course Name: _____ Course Date: _____

Applicant Name: _____ Seniority Number _____

Depot: _____ Phone Number: _____

Email: _____ Signature: _____

Do you attend Property Meetings, General Meetings or call-ins? If yes, which ones and how often? (Sign-in logs may/will be used to verify).

Do you CURRENTLY hold any positions/committees locally or at the property level in the Union i.e.: including being an ACTIVE steward? If so, please explain in more detail such as how many call-ins you attended the past 3 months (call-in logs may/will be used to verify).

Have you ever participated in any of the following: Local sponsored events, protests, community actions, picket line support, union programs, and/or events/projects for your Local? If yes, what and when?

Have you ever taken any Labour related educational courses (i.e., CAW, Unifor, BC Fed, etc.). If yes, what and when?

Please submit the following:

- 1. A Cover Letter along with your application, stating in detail why you want to take the course, and how you will use this education to help the membership.**
- 2. Application Form – this form MUST be completed in FULL.**
- 3. Pre-requisite for all courses is the Job Steward/Our Union in Our Workplace**

1 Day Course. Year course was taken: _____

If currently on STD/LTD or off on Worksafe, you cannot apply.

Do not apply for a course that coincides with your AV.

If applying for Paid Education Leave (PEL) Courses: One application per segment.

Deadline date for application is ~~XXXXX~~

The Education Committee will be contacting your respective Property Rep and Chief Job Steward for their recommendations and verification of your involvement as an ACTIVE Job Steward.

Please send your completed Application Form by the Deadline date via email.

Email: officeadmin@unifor111.com

LATE & INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED – NO EXCEPTIONS!

PEL Selection Process

1. Application Package

- Available at <http://www.unifor111.ca>, as well as in hard copy on each property.
Every effort will be made to ensure the members chosen reflect the diversity of the workplace.
- Comprised of:
 - o Local Involvement questionnaire.
 - o ~~attached one-page statement answering questions 11 and 12 of the questionnaire~~
 - o Cover letter.
 - o Applicant must confirm receipt of application by phone call or by e-mail to ~~the Local Recording Secretary or designate~~ Education Committee
- ~~PEL application must be signed by Property Representative or Chief Job Steward.~~
The Education Committee will be contacting the member's Property Rep and Chief Job Steward for their recommendations and verification of the member's involvement as an ACTIVE Job Steward.

- A member may only apply for one course each quarter.
- A member may only attend PEL one (1) time per calendar year, unless under special consideration.
- **A member** must wait 2 months after completing the Our Union in Our Workplace course, before applying for **any** –a-PEL course, ***unless under special consideration.*** ~~except Human Rights~~
- A separate application must be filled out for each course applied for
- ~~Must include a letter of recommendation from Property Representative or Chief Job Steward or other Union Representative~~

1. Education Committee

- Education Committee will also consult General Meeting & Property Meeting attendance books to confirm regular attendance, if required.
- This information is attached to the application package and forward to the Selection Committee.

2. Selection Committee

- All applications are received by the local PEL Selection Committee (3 members).
 - Officer in Charge or designate.
 - Chair of the Education Committee or designate.
 - Education Committee Member or designate.

3. Local Executive Board

- Applications approved by the Selection Committee are forward to the local Executive Board.
 - All applicants, regardless of the success of their application, will receive a response letter **via email.**

4. Post Course Follow-up

- Applicants must write a brief report (within 2 weeks of completing course) on their experience in Port Elgin and their plans to utilize their education in the Local.
 - No new applications for any other courses will not be considered until PEL report has been submitted to the Education Committee.
- The report will be submitted to the Education Committee and forwarded to the local Executive Board / Officer in Charge.
- A record of all applications, response letters, and post-course reports will be maintained by the Education Committee.
- All PEL applicants will have a 6-month period to evaluate if knowledge and experience acquired after completing a course is being put towards benefitting the Membership.

- o After that 6-month period the Education Committee and the Chief Job Steward will meet with those who have completed PEL courses for an evaluation and assignment of duties.

Registration for Local Courses

Including Basic Job Steward Training, 1-day Local Area Schools, and 3-day Courses.
~~register@unifor111.com~~ Including the Our Union in our Workplace, and any other Local 111 developed course, 1-day Local Area Schools, and 3-Day Courses.

- All interested members must register via e-mail to the local Recording Secretary or designate ~~education@unifor111.com~~
- e-mail should contain name, property, seniority number, and course/name date
- o applicants must confirm receipt of registration by phone or e-mail
- o All applicants receive a response letter regarding their application
- o other than Basic Job Steward Training, the Our Union in Our Workplace, and any other Local 111 developed courses, all applications are sent to the National, after local approval
- o any applicants for courses where lost time is paid by the Local will be reviewed by the local Executive Board

Registration Approvals and Confirmations

Basic Job Steward Training

- First-come, first-served
- Registration is confirmed by email two weeks before the course date

Our Union in Our Workplace, and all Local 111 Developed Course

- ~~Every effort will be made to ensure the members chosen to reflect the diversity of the workplace~~
- ~~All applicants receive a response letter regarding their application~~
- ~~Registration is confirmed by e-mail two weeks prior to the course date~~

1 day Local Area Schools

- ~~First-come, first-served~~
- ~~Every effort will be made to ensure the members chosen to reflect the diversity of the workplace.~~
- ~~All applicants receive a response letter regarding their application.~~
- ~~Local Area Schools are open to all locals.~~
- ~~Registration is confirmed by e-mail two weeks prior to the course date.~~

1 and/or 3-day Area Courses (and any other course with lost time paid)

- Available at <http://www.unifor111.ca>, as well as in hard copy on each property.
- **Every effort will be made to ensure the members chosen reflect the diversity of the workplace.**
- Comprised of:
 - o Local involvement questionnaire.
 - o Cover letter.

- o Applicant must confirm receipt of application by phone call or by e-mail to the Education Committee
- ~~3-Day area course application must be signed by Property Representative or Chief Job Steward.~~ **The education Committee will be contacting the member's Property Rep and Chief Job Steward for their recommendations and verification of the member's involvement as an ACTIVE Job Steward.**
- All applicants receive a response letter **via email** regarding their application.
- A member must wait 2 months after completing the Our Union in Our Workplace course, before applying for a **1 or 3-Day area course, *unless under special consideration.***
- **The 1-Day Being an Active Job Steward will be offered to members who would want to be more involved as Union Reps. This course will be the prerequisite for the 3-Day GHWL which will be for ACTIVE Stewards only, with recommendation from their respective Property Rep and/or Chief Job Steward.**
- Registration is confirmed by e-mail two weeks prior to the course date.
- 3-day Courses (and any other course with lost time paid)
- all applicants are reviewed by the local Executive Board, with consultation of the Property Representative for the applicant's property
- all applicants receive a response letter regarding their application

(no proposed changes here to end of terms of reference)

NOM 8

I, Darin Galasso, BTC, #74580 would like to make a motion to have the bargaining committee and others involved release the bargaining survey results from the membership along with the tentative agreement in advance of the voting process. This will ensure transparency and truth and help obtain a positive result.

Submitted by Darin Galasso, BTC, #74580

4) ARBITRATIONS

5) DONATIONS

6) OFFICERS' REPORT

7) NEW BUSINESS

In Solidarity,

Jessie Rana

Unifor Local 111 Recording Secretary

Cell: 778.980.0489

E-mail: RecSec@Unifor111.com